

# Cover Sheet: Request 15425

## ABE 3212C – Land and Water Resources Engineering

### Info

Process	Course Modify Ugrad/Pro
Status	Pending at PV - University Curriculum Committee (UCC)
Submitter	Rafael Munoz-Carpena carpena@ufl.edu
Created	11/5/2020 9:14:38 AM
Updated	12/15/2020 9:28:56 AM
Description of request	This course takes fundamental principles that are developed in ENV3040c or CGN3421, or COP2271+Lab courses, these extended prerequisites were determined to be needed for this course.

### Actions

Step	Status	Group	User	Comment	Updated
Department	Approved	ENG - Agricultural and Biological Engineering 514907000	Kati Migliaccio		11/5/2020
No document changes					
College	Conditionally Approved	ENG - College of Engineering	Heidi Dublin	Conditionally Approved by HWCOE Curriculum Committee - add syllabus and send back up to college level with comment indicating all was taken care of	12/7/2020
No document changes					
Department	Approved	ENG - Agricultural and Biological Engineering 514907000	Kati Migliaccio	Syllabus and parentheses change added per request.	12/7/2020
ABE3212C_syllabus_2021.docx					12/7/2020
ABE3212C_syllabus_2021.pdf					12/7/2020
College	Approved	ENG - College of Engineering	Heidi Dublin		12/15/2020
No document changes					
University Curriculum Committee	Pending	PV - University Curriculum Committee (UCC)			12/15/2020
No document changes					
Statewide Course Numbering System					
No document changes					
Office of the Registrar					
No document changes					
Student Academic Support System					
No document changes					
Catalog					
No document changes					

Step	Status	Group	User	Comment	Updated
College Notified					
No document changes					

# Course|Modify for request 15425

## Info

**Request:** ABE 3212C – Land and Water Resources Engineering

**Description of request:** This course takes fundamental principles that are developed in ENV3040c or CGN3421, or COP2271+Lab courses, these extended prerequisites were determined to be needed for this course.

**Submitter:** Rafael Munoz-Carpena carpena@ufl.edu

**Created:** 11/5/2020 9:09:09 AM

**Form version:** 1

## Responses

### Current Prefix

*Enter the current three letter code (e.g., POS, ATR, ENC).*

Response:

ABE

### Course Level

*Select the current one digit code preceding the course number that indicates the course level at which the course is taught (e.g., 1=freshman, 2=sophomore, etc.).*

Response:

3

### Number

*Enter the current three digit code indicating the specific content of the course based on the SCNS taxonomy and course equivalency profiles.*

Response:

212

### Lab Code

*Enter the current lab code. This code indicates whether the course is lecture only (None), lab only (L), or a combined lecture and lab (C).*

Response:

None

### Course Title

*Enter the current title of the course as it appears in the Academic Catalog. There is a 100 character limit for course titles.*

Response:

ABE3212C Land and Water Resources Engineering

### Effective Term

*Select the requested term that the course change(s) will first be implemented. Selecting "Earliest" will allow the change to be effective in the earliest term after SCNS approval. If a specific term and year are selected, this*

*should reflect the department's expectations. Courses cannot be changed retroactively, and therefore the actual effective term cannot be prior to SCNS approval, which must be obtained prior to the first day of classes for the effective term. SCNS approval typically requires at least 6 weeks after approval of the course change at UF.*

Response:  
Spring

**Effective Year**

*Select the requested year that the course change will first be implemented. See preceding item for further information.*

Response:  
Earliest Available

**Requested Action**

*Indicate whether the change is for termination of the course or any other change. If the latter is selected, all of the following items must be completed for any requested change.*

Response:  
Other (selecting this option opens additional form fields below)

**Change Course Prefix?**

Response:  
No

**Change Course Level?**

*Note that a change in course level requires submission of a course syllabus.*

Response:  
No

**Change Course Number?**

Response:  
No

**Change Lab Code?**

*Note that a change in lab code requires submission of a course syllabus.*

Response:  
No

**Change Course Title?**

Response:  
No

**Change Transcript Title?**

*If changing the course title a new transcript title is also required.&nbsp;*

Response:  
No

**Change Credit Hours?**

*Note that a change in credit hours requires submission of a course syllabus.*

Response:  
No

**Change Variable Credit?**

*Note that a change in variable credit status requires submission of a course syllabus.*

Response:  
No

**Change S/U Only?**

Response:  
No

**Change Contact Type?**

Response:  
No

**Change Rotating Topic Designation?**

Response:

No

### **Change Repeatable Credit?**

*Note that a change in repeatable credit status requires submission of a course syllabus.*

Response:

No

### **Change Course Description?**

*Note that a change in course description requires submission of a course syllabus.*

Response:

No

### **Change Prerequisites?**

Response:

Yes

### **Current Prerequisites**

Response:

ENV3040C and MAP2302

### **Proposed Prerequisites**

*Indicate all requirements that must be satisfied prior to enrollment in the course. Prerequisites will be automatically checked for each student attempting to register for the course. The prerequisite will be published in the Academic Catalog and must be formulated so that it can be enforced in the registration system. Please note that upper division courses (i.e., intermediate or advanced level of instruction) must have proper prerequisites to target the appropriate audience for the course.*

*Courses level 3000 and above must have a prerequisite.*

*Please verify that any prerequisite courses listed are active courses.*

*(There is a limit of 246 characters)*

*&nbsp;*

Response:

ENV3040c or CGN3421 or COP2271+Lab courses & MAP2302

*Completing Prerequisites on UCC forms:*

- Use “&” and “or” to conjoin multiple requirements; do not use commas, semicolons, etc.
- Use parentheses to specify groupings in multiple requirements.
- Specifying a course prerequisite (without specifying a grade) assumes the required passing grade is D-. In order to specify a different grade, include the grade in parentheses immediately after the course number. For example, “MAC 2311(B)” indicates that students are required to obtain a grade of B in Calculus I. MAC2311 by itself would only require a grade of D-.
- Specify all majors or minors included (if all majors in a college are acceptable the college code is sufficient).
- “Permission of department” is always an option so it should not be included in any prerequisite or co-requisite.

• If the course prerequisite should list a specific major and/or minor, please provide the plan code for that major/minor (e.g., undergraduate Chemistry major = CHY\_BS, undergraduate Disabilities in Society minor = DIS\_UMN)

Example: A grade of C in HSC 3502, passing grades in HSC 3057 or HSC 4558, and undergraduate PBH student should be written as follows: HSC 3502(C) & (HSC 3057 or HSC 4558) & UGPBH

### **Change Co-requisites?**

Response:

No

### **Rationale**

*Please explain the rationale for the requested change.*

Response:

This course takes fundamental principles that are developed in ENV3040c or CGN3421, or COP2271+Lab courses, these extended prerequisites were determined to be needed for this course.

## Land and Water Resources Engineering

### ABE3212C

**Class Periods:** T 8:30-10:25 am (periods 2-3), R 9:35-10:25 am (period 3), R 3:00-6:00 pm (periods 8-10)

**Location:** Frazier Rogers Hall 211

**Academic Term:** Spring 2020

#### **Instructor:**

Dr. Rafael Muñoz-Carpena

carpena@ufl.edu

352-392-1864 x 287

Office hours: immediately after class and by appointment

Office location: 287 Frazier Rogers Hall

#### **Teaching Assistants:**

TBA. TA's will announce their Office hours (ZOOM links and times) at the beginning of the course. Please contact them through the Canvas website.

#### **Course Description**

Credits: 4

Introduction to hydrology, flow through porous media, flood routing, grade control structures and erosion control.

#### **Course Pre-Requisites / Co-Requisites**

Prereq: (ENV3040c or CGN3421 or (COP2271&COP2271L) )

Coreq: CWR3201 or EGN3353C

#### **Course Objectives**

- Gain the fundamental knowledge of the various components of the hydrologic cycle.
- Use engineering principles to analyze and interpret rainfall-runoff data.
- Apply biological principles to land and water resources engineering data.
- Utilize current computer software to analyze runoff hydrographs and design appropriate outflow devices and retention ponds
- Gain knowledge of the land and water resources field as it relates to societal issues both locally and globally.

#### **Materials and Supply Fees**

\$30.

#### **Professional Component (ABET):**

- This course contributes 4 credit hours toward meeting the minimum 48 credit hours of Engineering.
- Topics in the basic level curriculum for the Bachelor of Science: Degree in Agricultural and Biological Engineering

#### **Relation to Program Outcomes (ABET):**

*This course addresses the following ABET outcomes.*

Outcome	Coverage*
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1. an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics	Medium
2. an ability to apply engineering design to produce solutions that meet specified needs with consideration of public health, safety, and welfare, as well as global, cultural, social, environmental, and economic factors	High
3. an ability to communicate effectively with a range of audiences	Medium
4. an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts	
5. an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives	Medium
6. an ability to develop and conduct appropriate experimentation, analyze and interpret data, and use engineering judgment to draw conclusions	
7. an ability to acquire and apply new knowledge as needed, using appropriate learning strategies	

**\*Coverage is given as high, medium, or low. An empty box indicates that this outcome is not part of the course outcomes that are addressed.**

### ***Required Textbooks and Software***

R.L. Huffman, D.D. Fangmeier, W.J. Elliot, S.R. Workman and G.O. Schwab. 2011. *Soil and Water Conservation Engineering*, Sixth Edition. ISBN: 1892769794. ASABE Publications: St. Joseph. 523 pages.

### ***Recommended Materials***

Class notes and materials on Canvas.

### ***Course Schedule***

This timeline is an intended guide for both the students and the instructor; however, it is ONLY a tentative guide and is subject to modification.

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- Week 13: Work on final project
- Week 14: Project due
- Week 15: Project presentations

### ***Attendance Policy, Class Expectations, and Make-Up Policy***

No make-up exams will be given except for valid medical reasons or unless prior arrangements have been made.

Requirements for class attendance and make-up exams, assignments, and other work are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx> (Links to an external site.)

### ***Evaluation of Grades***

<b>Assignment</b>	<b>Total Points</b>	<b>Percentage of Final Grade</b>
Homework & Labs (12)	100 each	42%
Quizzes, Student Topics and Career Fair	100 each	10%
Exams (2)	100	28%
Final Project	100	14%
Portfolio	100	6%
		100%

**Quizzes:** Quizzes—both announced and unannounced—will be given periodically to test concepts presented in class.

**Student Topics:** The goal of this assignment is to allow students to explore a specific topic of interest and share their findings with their peers. Each student will choose one topic related to land and water resources engineering to present to the class. Students may present on any topic they wish; however, the presentation must reference a recent (less than 1-year old) source (e.g., a scientific journal article, newspaper article, website, or other media source).

Each week, one student will present his or her topic to the class. Students will have a maximum of 15 minutes (5 min presentation +10 minutes group discussion) to present their topics using any resources they wish (handouts, PowerPoint slides, movie, etc.). Students will summarize the topic, explain how it relates to land and water resources engineering, and describe how the concepts learned in land and water resources engineering can be applied to the topic. In addition to the in-class presentation, students are required to submit a 1-page summary of the news story covering the topics listed in the assignment description. The assignment will be graded based on the choice of an appropriate topic and presentation.

**Career Fair:** Students will attend the UF Career Resource Center's Career Showcase on January 21-22nd (technical day) from 9:00 am – 3:00 pm and talk to at least two employers. After attending, students will write a summary of their experience, including listing which companies they spoke with, describing how they were received, and providing a list of steps to follow to prepare themselves for the job market. Maximum length of this assignment is one page and the grade will depend on how well the instructions are followed, grammar, and spelling.

**Problem Sets and Lab Reports:** These assignments will consist of problem sets from the text and other sources as well as lab reports on experiments performed. Problem sets will be assigned everyone to two weeks. Think of these as mini-design projects. They are designed to be individual work. Consultation with fellow students is allowed, but an individual report must be submitted for every student. **THEY COUNT FOR NEARLY HALF YOUR GRADE.** Assignments will be penalized 10% for each business day late beyond the due date. Assignments turned in after the answers have been returned will NOT receive credit. You must turn in all assignments to achieve a passing grade in this course. Online and paper submissions of lab and homework assignments are due by 5:00PM on the due date.

**Lab Sessions and Field Trips:** The class will meet for every lab session unless otherwise directed by the instructor. Lab times will consist of demonstrations, experiments, lectures, exams, and field trips. One to two field trips are

being planned to demonstrate some of the concepts discussed in this class. The actual date(s) of the field trip(s) will be announced in class a week or two in advance.

Exams: Exams will be in class. Exam format (i.e. open book, closed book, etc.) will be announced prior to the exam date. A missed exam may not be made up unless arrangements are made PRIOR to the exam. One exam may consist of a project assignment instead of the in-class exam format.

Final Project: The final project is intended to bring together several major concepts presented in the course such that an engineering design problem can be solved. The project will be graded on thoroughness, neatness, as well as applicability of the engineering calculations.

Portfolio: Each student will be required to maintain an electronic portfolio of all work completed. It would be beneficial but not necessary to include electronic notes. At the end of the semester, the portfolio will be submitted and graded on completeness and organization. The portfolio must be submitted binded, in hardcopy, and in any electronic format such as CD, zip disk, or personal website.

FOR ALL ASSIGNMENTS: Presentation of assignments is extremely important! All homework and lab reports should be written in a professional manner with proper grammar, spelling, and punctuation. Lab reports should be written according to the “Lab Report Rules” discussed at the first lab and posted on Canvas. Failure to do so will result in significant grade reduction. It is expected that homework is written up in a manner similar to that described in the "Lab Report Rules".

All deliverables should be submitted electronically (Canvas). Electronic documents must be a SINGLE text document (i.e., Word or PDF file) that clearly answers each question and shows the work done to arrive at the answer. Any relevant graphs, tables, and equations that support your answer must be included (i.e., pasted) in this document and must be numbered, labeled, and captioned appropriately. If you do not sufficiently explain your work, you will only get partial credit—and no credit for a wrong answer. You may, and probably should, attach additional material (i.e., well-organized and labeled spreadsheets or other calculations) IN ADDITION to the required text report.

\*\*\*All assignments must be formatted so that they can be printed on standard 8.5” by 11” paper\*\*\*

### ***Grading Policy***

<b>Percent</b>	<b>Grade</b>	<b>Grade Points</b>
94.0 - 100	A	4.00
90.0 - 93.9	A-	3.67
87.0 - 89.9	B+	3.33
83.0 - 86.9	B	3.00
80.0 - 82.9	B-	2.67
77.0 - 79.9	C+	2.33
74.0 - 76.9	C	2.00
70.0 - 73.9	C-	1.67
67.0 - 69.9	D+	1.33
64.0 - 66.9	D	1.00
60.0 - 63.9	D-	0.67
0 - 59.9	E	0.00

More information on UF grading policy may be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### ***Students Requiring Accommodations***

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://www.dso.ufl.edu/drc>) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### ***Course Evaluation***

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu/evals>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

### ***University Honesty Policy***

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### ***Commitment to a Safe and Inclusive Learning Environment***

The Herbert Wertheim College of Engineering values broad diversity within our community and is committed to individual and group empowerment, inclusion, and the elimination of discrimination. It is expected that every person in this class will treat one another with dignity and respect regardless of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Graduate Program Coordinator
- Robin Bielling, Director of Human Resources, 352-392-0903, [rbielling@eng.ufl.edu](mailto:rbielling@eng.ufl.edu)
- Curtis Taylor, Associate Dean of Student Affairs, 352-392-2177, [taylor@eng.ufl.edu](mailto:taylor@eng.ufl.edu)
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, [nishida@eng.ufl.edu](mailto:nishida@eng.ufl.edu)

### ***Software Use***

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

### ***Student Privacy***

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <https://registrar.ufl.edu/ferpa.html>

### ***Course Evaluation***

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional

and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

### ***Campus Resources:***

#### ***Health and Wellness***

##### **U Matter, We Care:**

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

**Counseling and Wellness Center:** <http://www.counseling.ufl.edu/cwc>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

##### **Sexual Discrimination, Harassment, Assault, or Violence**

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the [Office of Title IX Compliance](mailto:title-ix@ufl.edu), located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, [title-ix@ufl.edu](mailto:title-ix@ufl.edu)

##### **Sexual Assault Recovery Services (SARS)**

Student Health Care Center, 392-1161.

**University Police Department** at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

#### ***Academic Resources***

**E-learning technical support**, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).  
<https://lss.at.ufl.edu/help.shtml>.

**Career Resource Center**, Reitz Union, 392-1601. Career assistance and counseling. <https://www.crc.ufl.edu/>.

**Library Support**, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

**Teaching Center**, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<https://teachingcenter.ufl.edu/>.

**Writing Studio, 302 Tigert Hall**, 846-1138. Help brainstorming, formatting, and writing papers.  
<https://writing.ufl.edu/writing-studio/>.

**Student Complaints Campus:** [https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf).

**On-Line Students Complaints:** <http://www.distance.ufl.edu/student-complaint-process>.

## Land and Water Resources Engineering

### ABE3212C

**Class Periods:** T 8:30-10:25 am (periods 2-3), R 9:35-10:25 am (period 3), R 3:00-6:00 pm (periods 8-10)

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352-392-1864 x 287

Office hours: immediately after class and by appointment

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#### **Teaching Assistants:**

TBA. TA's will announce their Office hours (ZOOM links and times) at the beginning of the course. Please contact them through the Canvas website.

#### **Course Description**

Credits: 4

Introduction to hydrology, flow through porous media, flood routing, grade control structures and erosion control.

#### **Course Pre-Requisites / Co-Requisites**

Prereq: (ENV3040c or CGN3421 or (COP2271&COP2271L) )

Coreq: CWR3201 or EGN3353C

#### **Course Objectives**

- Gain the fundamental knowledge of the various components of the hydrologic cycle.
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- Utilize current computer software to analyze runoff hydrographs and design appropriate outflow devices and retention ponds
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*This course addresses the following ABET outcomes.*

Outcome	Coverage*
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1. an ability to identify, formulate, and solve complex engineering problems by applying principles of engineering, science, and mathematics	Medium
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4. an ability to recognize ethical and professional responsibilities in engineering situations and make informed judgments, which must consider the impact of engineering solutions in global, economic, environmental, and societal contexts	
5. an ability to function effectively on a team whose members together provide leadership, create a collaborative and inclusive environment, establish goals, plan tasks, and meet objectives	Medium
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***Recommended Materials***

Class notes and materials on Canvas.

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This timeline is an intended guide for both the students and the instructor; however, it is ONLY a tentative guide and is subject to modification.

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Each week, one student will present his or her topic to the class. Students will have a maximum of 15 minutes (5 min presentation +10 minutes group discussion) to present their topics using any resources they wish (handouts, PowerPoint slides, movie, etc.). Students will summarize the topic, explain how it relates to land and water resources engineering, and describe how the concepts learned in land and water resources engineering can be applied to the topic. In addition to the in-class presentation, students are required to submit a 1-page summary of the news story covering the topics listed in the assignment description. The assignment will be graded based on the choice of an appropriate topic and presentation.

**Career Fair:** Students will attend the UF Career Resource Center's Career Showcase on January 21-22nd (technical day) from 9:00 am – 3:00 pm and talk to at least two employers. After attending, students will write a summary of their experience, including listing which companies they spoke with, describing how they were received, and providing a list of steps to follow to prepare themselves for the job market. Maximum length of this assignment is one page and the grade will depend on how well the instructions are followed, grammar, and spelling.

**Problem Sets and Lab Reports:** These assignments will consist of problem sets from the text and other sources as well as lab reports on experiments performed. Problem sets will be assigned everyone to two weeks. Think of these as mini-design projects. They are designed to be individual work. Consultation with fellow students is allowed, but an individual report must be submitted for every student. **THEY COUNT FOR NEARLY HALF YOUR GRADE.** Assignments will be penalized 10% for each business day late beyond the due date. Assignments turned in after the answers have been returned will NOT receive credit. You must turn in all assignments to achieve a passing grade in this course. Online and paper submissions of lab and homework assignments are due by 5:00PM on the due date.

**Lab Sessions and Field Trips:** The class will meet for every lab session unless otherwise directed by the instructor. Lab times will consist of demonstrations, experiments, lectures, exams, and field trips. One to two field trips are

being planned to demonstrate some of the concepts discussed in this class. The actual date(s) of the field trip(s) will be announced in class a week or two in advance.

Exams: Exams will be in class. Exam format (i.e. open book, closed book, etc.) will be announced prior to the exam date. A missed exam may not be made up unless arrangements are made PRIOR to the exam. One exam may consist of a project assignment instead of the in-class exam format.

Final Project: The final project is intended to bring together several major concepts presented in the course such that an engineering design problem can be solved. The project will be graded on thoroughness, neatness, as well as applicability of the engineering calculations.

Portfolio: Each student will be required to maintain an electronic portfolio of all work completed. It would be beneficial but not necessary to include electronic notes. At the end of the semester, the portfolio will be submitted and graded on completeness and organization. The portfolio must be submitted binded, in hardcopy, and in any electronic format such as CD, zip disk, or personal website.

FOR ALL ASSIGNMENTS: Presentation of assignments is extremely important! All homework and lab reports should be written in a professional manner with proper grammar, spelling, and punctuation. Lab reports should be written according to the “Lab Report Rules” discussed at the first lab and posted on Canvas. Failure to do so will result in significant grade reduction. It is expected that homework is written up in a manner similar to that described in the "Lab Report Rules".

All deliverables should be submitted electronically (Canvas). Electronic documents must be a SINGLE text document (i.e., Word or PDF file) that clearly answers each question and shows the work done to arrive at the answer. Any relevant graphs, tables, and equations that support your answer must be included (i.e., pasted) in this document and must be numbered, labeled, and captioned appropriately. If you do not sufficiently explain your work, you will only get partial credit—and no credit for a wrong answer. You may, and probably should, attach additional material (i.e., well-organized and labeled spreadsheets or other calculations) IN ADDITION to the required text report.

\*\*\*All assignments must be formatted so that they can be printed on standard 8.5” by 11” paper\*\*\*

### ***Grading Policy***

<b>Percent</b>	<b>Grade</b>	<b>Grade Points</b>
94.0 - 100	A	4.00
90.0 – 93.9	A-	3.67
87.0 – 89.9	B+	3.33
83.0 – 86.9	B	3.00
80.0 - 82.9	B-	2.67
77.0 - 79.9	C+	2.33
74.0 - 76.9	C	2.00
70.0 - 73.9	C-	1.67
67.0 - 69.9	D+	1.33
64.0 - 66.9	D	1.00
60.0 – 63.9	D-	0.67
0 – 59.9	E	0.00

More information on UF grading policy may be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

### ***Students Requiring Accommodations***

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, <https://www.dso.ufl.edu/drc>) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

### ***Course Evaluation***

Students are expected to provide feedback on the quality of instruction in this course by completing online evaluations at <https://evaluations.ufl.edu/evals>. Evaluations are typically open during the last two or three weeks of the semester, but students will be given specific times when they are open. Summary results of these assessments are available to students at <https://evaluations.ufl.edu/results/>.

### ***University Honesty Policy***

UF students are bound by The Honor Pledge which states, “We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code. On all work submitted for credit by students at the University of Florida, the following pledge is either required or implied: “On my honor, I have neither given nor received unauthorized aid in doing this assignment.” The Honor Code (<https://www.dso.ufl.edu/sccr/process/student-conduct-honor-code/>) specifies a number of behaviors that are in violation of this code and the possible sanctions. Furthermore, you are obligated to report any condition that facilitates academic misconduct to appropriate personnel. If you have any questions or concerns, please consult with the instructor or TAs in this class.

### ***Commitment to a Safe and Inclusive Learning Environment***

The Herbert Wertheim College of Engineering values broad diversity within our community and is committed to individual and group empowerment, inclusion, and the elimination of discrimination. It is expected that every person in this class will treat one another with dignity and respect regardless of gender, sexuality, disability, age, socioeconomic status, ethnicity, race, and culture.

If you feel like your performance in class is being impacted by discrimination or harassment of any kind, please contact your instructor or any of the following:

- Your academic advisor or Graduate Program Coordinator
- Robin Bielling, Director of Human Resources, 352-392-0903, [rbielling@eng.ufl.edu](mailto:rbielling@eng.ufl.edu)
- Curtis Taylor, Associate Dean of Student Affairs, 352-392-2177, [taylor@eng.ufl.edu](mailto:taylor@eng.ufl.edu)
- Toshikazu Nishida, Associate Dean of Academic Affairs, 352-392-0943, [nishida@eng.ufl.edu](mailto:nishida@eng.ufl.edu)

### ***Software Use***

All faculty, staff, and students of the University are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against University policies and rules, disciplinary action will be taken as appropriate. We, the members of the University of Florida community, pledge to uphold ourselves and our peers to the highest standards of honesty and integrity.

### ***Student Privacy***

There are federal laws protecting your privacy with regards to grades earned in courses and on individual assignments. For more information, please see: <https://registrar.ufl.edu/ferpa.html>

### ***Course Evaluation***

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluations online via GatorEvals. Guidance on how to give feedback in a professional

and respectful manner is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl/>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

## ***Campus Resources:***

### ***Health and Wellness***

#### **U Matter, We Care:**

Your well-being is important to the University of Florida. The U Matter, We Care initiative is committed to creating a culture of care on our campus by encouraging members of our community to look out for one another and to reach out for help if a member of our community is in need. If you or a friend is in distress, please contact [umatter@ufl.edu](mailto:umatter@ufl.edu) so that the U Matter, We Care Team can reach out to the student in distress. A nighttime and weekend crisis counselor is available by phone at 352-392-1575. The U Matter, We Care Team can help connect students to the many other helping resources available including, but not limited to, Victim Advocates, Housing staff, and the Counseling and Wellness Center. Please remember that asking for help is a sign of strength. In case of emergency, call 9-1-1.

**Counseling and Wellness Center:** <http://www.counseling.ufl.edu/cwc>, and 392-1575; and the University Police Department: 392-1111 or 9-1-1 for emergencies.

#### **Sexual Discrimination, Harassment, Assault, or Violence**

If you or a friend has been subjected to sexual discrimination, sexual harassment, sexual assault, or violence contact the [Office of Title IX Compliance](#), located at Yon Hall Room 427, 1908 Stadium Road, (352) 273-1094, [title-ix@ufl.edu](mailto:title-ix@ufl.edu)

#### **Sexual Assault Recovery Services (SARS)**

Student Health Care Center, 392-1161.

**University Police Department** at 392-1111 (or 9-1-1 for emergencies), or <http://www.police.ufl.edu/>.

### ***Academic Resources***

**E-learning technical support**, 352-392-4357 (select option 2) or e-mail to [Learning-support@ufl.edu](mailto:Learning-support@ufl.edu).  
<https://lss.at.ufl.edu/help.shtml>.

**Career Resource Center**, Reitz Union, 392-1601. Career assistance and counseling. <https://www.crc.ufl.edu/>.

**Library Support**, <http://cms.uflib.ufl.edu/ask>. Various ways to receive assistance with respect to using the libraries or finding resources.

**Teaching Center**, Broward Hall, 392-2010 or 392-6420. General study skills and tutoring.  
<https://teachingcenter.ufl.edu/>.

**Writing Studio, 302 Tigert Hall**, 846-1138. Help brainstorming, formatting, and writing papers.  
<https://writing.ufl.edu/writing-studio/>.

**Student Complaints Campus:** [https://www.dso.ufl.edu/documents/UF\\_Complaints\\_policy.pdf](https://www.dso.ufl.edu/documents/UF_Complaints_policy.pdf).

**On-Line Students Complaints:** <http://www.distance.ufl.edu/student-complaint-process>.